

The rights and obligations of students and employees at the University are regulated by the Labour Law, the Law on Higher Education and the Statute of the University.

#### **Excerpt from the Statute of the University on the students' rights and obligations**

##### Article 135

A student enrolled at the University is entitled to:

1. receive quality education and objective assessment;
2. timely and accurate information on all matters related to studies;
3. active participation in decision-making in accordance with the Law;
4. self-organisation and expression of personal opinion;
5. privileges arising from student status;
6. equal high quality study conditions for all students;
7. education in the language of the national minority in accordance with the Law;
8. diversity and protection against discrimination;
9. the respect of personality, dignity, honour and reputation;
10. elect and be elected to the Student Parliament and other bodies of the University and their working bodies.

##### Article 136

The student has the right to appeal if the University does not fulfil or violates any of the obligations referred to in Article 135, paragraph 1, points 1 to 3 of the Statute. The appeal is filed with the Senate which decides on it within 30 days. Senate's decision on appeal is final.

##### Article 137

The student is obliged to:

- complete teaching and pre-exam obligations;
- respect the general acts of the University;
- respect the rights of employees and other students at the University;
- participate in decision-making in accordance with the Law.

##### Article 138

For violation of an obligation which was determined at the time of execution by the general act of the University, a disciplinary action against the student will be taken.

For minor violation of the obligation, a disciplinary measure of warning/reprimand is imposed on the student, and for a serious violation of the obligation, the disciplinary measure of expulsion from the University for a maximum of two academic years.

Disciplinary proceedings cannot be initiated at the expiration of three months from the date of the violation of the obligation, and no later than one year after the day the violation was committed.

The general act of the University determines minor and more serious violations of the student obligations, disciplinary bodies and disciplinary procedure for determining the responsibility of students.

#### **Excerpt from the Statute of the University on the rights and obligations of teachers and associates**

##### Article 115

In terms of the rights, obligations and responsibilities of the employees at the University, the law regulating the work is applied unless otherwise stipulated by the Law.

The Rector shall decide on the individual rights, obligations and responsibilities of the employees of the University. The Council shall decide on the individual rights, obligations and responsibilities of the Rector.

##### Article 116

Teachers and associates start their employment at the University on the basis of a decision for promotion in academic rank made by the University implemented in accordance with the Law, the Statute and the general acts of the University, as a rule, full-time, for a limited period of time, except for full professors whose employment status is indefinite.

In order to prevent conflicts of interest and maintain the quality of teaching, teachers or associates of the University may conclude a contract on working engagement with another higher education institution in the Republic of Serbia or abroad with the approval of the Senate of the University.

Detailed conditions and procedure for granting the consent for the engagement of teachers referred to in paragraph 2 of this Article shall be regulated by the general act adopted by the Senate.

##### Article 117

In the teaching performance the teacher has the right and obligation to:

- provides teaching according to the schedule and the estimated number of hours;
- keep the student attendance record, the success of studying and the results achieved during classes and exams;

- organise and perform scientific research work;
- recommends and provides textbooks, manuals and other forms of information available to students;
- give exams for students according to the established schedule within the examination period;
- provide and hold consultations with students in order to master the study program;
- suggest and provide improvement of the quality of the study program;
- participate in the work of the University bodies;
- be a mentor to students in the preparation of final papers;
- accept and provide the test of the performance of his or her teaching work in accordance with the general act adopted by the Senate;
- perform other duties determined by law, the Statute and other general acts of the University.

#### Article 118

In the teaching process, the associate has the right and obligation to:

- prepare and give exercises or other forms of instruction, except lectures, under expert supervision of teachers;
- help the teacher in the preparation of teaching;
- provide and hold consultations with students and help them in learning and other activities during their studies;
- professionally improve preparations for independent work;
- provide the assessment of the performance of his or her teaching work in accordance with the general act adopted by the Senate;
- perform other duties determined by law, the Statute and other general acts of the University.



Rector

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